



NOTICE OF DISPUTE

Province of New Brunswick
FORM 13.2

TICKET INFORMATION

Violation Ticket Number Court Location Named on Ticket Date Ticket Issued Issuing Agency

(Attach a copy the violation ticket in dispute.)

PERSON NAMED ON THE TICKET

First Name Initial Last Name Date of Birth

Mailing Address Municipality Province/State Postal/Zip Code

Home Phone Work Phone Fax Email

PLEASE INDICATE

- 1. I am: the person named in this ticket.
- an authorized representative of the company named on the ticket.
- an authorized representative acting with specific instructions of the person named on the ticket.

Authorized Representative Information (complete only if you are not the person named on the ticket)

First Name and Initial Last Name

Mailing Address Municipality Province/State Postal/Zip Code

Home Phone Work Phone Fax

Email

- 2. I am charged with the following offence:

At or near _____ address _____ at _____ N.B.

On or About _____ day/month/year _____ HH:MM

In violation of _____ Act _____ Section

- 3. Select one of the following:

By filing this Notice of Dispute, I understand that I am pleading **not guilty** to the charge set out in the violation ticket numbered E: _____ or M: _____ and I am requesting to have a trial.

OR

By filing this Notice of Dispute, I am requesting of a hearing so that I may **plead guilty** to the charge set out in the violation ticket numbered E: _____ or M: _____ and make submissions respecting the portion of the fixed penalty representing the surcharge payable under the *Victim Services Act*.

4. You have the right to have the proceedings conducted in the official language of your choice.
I am requesting to have my trial conducted in:

English French

You also have the right to have a translation of the violation ticket by an Official Translator under the Official Languages Act of New Brunswick.

Yes, I am requesting to have the violation ticket translated into: English French

No, I do not require a translation of the violation ticket.

5. What is your preferred way of being notified of the time and place for your appearance in court (court staff will send this information by only one method of notification):

Mail Fax Email

Send notice of trial or hearing, as the case may be, to:

Person named on the violation ticket

Authorized Representative

6. Please indicate the dates that you or your representative are unable to attend court and the reasons why you cannot attend on those dates:

IMPORTANT INFORMATION – PLEASE READ

• If you wish to dispute the charge or to make submissions respecting the portion of the fixed penalty representing the surcharge payable under the *Victims Services Act*, you must complete this Notice of Dispute and file it with the court. You may mail, email or fax your completed Notice of Dispute to the office of the court specified on your violation ticket, or you may file it in person at that office of the court.

ATTACH a copy of your violation ticket to this Notice of Dispute.

- **Disputing a charge** – If you are requesting a trial to dispute a charge, you will be deemed to have entered a not guilty plea on filing this Notice of Dispute.
- **Contesting a fixed penalty** – If you are requesting a submission hearing to make submissions respecting the portion of the fixed penalty representing the surcharge payable under the *Victims Services Act*, you will be asked to enter a plea at your hearing. After entering a guilty plea, you will then be expected to show the judge that you will suffer financial hardship if the full amount of the fixed penalty is imposed. If the judge agrees with you, the judge may reduce your penalty by an amount equal to 20%; this is the portion of the fixed penalty that represents the surcharge payable under the *Victims Services Act*.
- **Notice of Trial / Hearing** – Once your completed notice of dispute is received at the office of the court, a date and time will be scheduled for your trial or your submission hearing, as the case may be, and a notice will be sent to you and/or your authorized representative by your preferred method of notification indicated on this Notice of Dispute: mail, fax or email. If you do not receive notice of a court date or hearing date within 30 days of filing this Notice of Dispute, please contact the office of the court listed on your violation ticket.
- **Notice of Change of Address / Contact Information** – You **MUST** provide written notification of any change of address or contact information to the office of the court specified on your violation ticket.
- **Request for Disclosure** – You have the right to receive disclosure concerning the circumstances of your alleged offence. To request this disclosure, you must contact the Crown prosecutor office in your region.
- **Failure to Appear** – If you do not appear in court at the time and place fixed for your trial or hearing, as the case may be, the judge may convict you in your absence. In such a case, the fine becomes immediately due and you will receive a notice from the court of the conviction indicating the payment details.

Please advise the court if, after filing this Notice of Dispute, you decide you want to pay the full amount of the fixed penalty and no longer want to proceed with a trial or submission hearing, as the case may be.

Provincial Court Locations

BATHURST

254 rue St. Patrick Street,
2nd Floor Room 223
P.O. Box 5001, Bathurst, NB, E2A 3Z9
(E) PC-Bathurst@gnb.ca
(F) (506) 547-7448
(T) (506) 547-2155

BURTON

23 Route #102, Burton NB, E2V 2Y6
(E) PC-Burton@gnb.ca
(F) (506) 357-4032
(T) (506) 357-4020

CAMPBELLTON

157 Water Street, 2nd Floor, Local 202
P.O. Box 5001, Campbellton, NB, E3N 3H5
(E) PC-Campbellton@gnb.ca
(F) (506) 789-2186
(T) (506) 789-2337

CARAQUET

182 Blvd. St.-Pierre W
P.O. Box 5559, Caraquet, NB, E1W 1B7
(E) PC-Caraquet@gnb.ca
(F) (506) 726-2829
(T) (506) 726-2502

ELSIPOGTOG

373 Big Cove Rd, Elsipogtog, N.-B., E4W 2S3
(E) PC-Elsipogtog@gnb.ca
(F) (506) 523-8445
(T) (506) 523-4600

EDMUNDSTON

Suite 235, Carrefour Assomption
121 Rue de l'Église
P.O. Box 5001, Edmundston, NB, E3V 3L3
(E) PC-Edmundston@gnb.ca
(F) (506) 735-2396
(T) (506) 735-2026

FREDERICTON

Justice Building, Room 105
427 Queen Street
P.O. Box 6000, Fredericton, NB, E3B 5H1
(E) Fredericton.ProvincialCourt@gnb.ca
(F) (506) 444-3612
(T) (506) 453-2120

MIRAMICHI

673 King George Highway
Miramichi, NB, E1V 1N6
(E) mirapcrequests@gnb.ca
(F) (506) 627-4047
(T) (506) 627-4018

MONCTON

Moncton Law Courts
145, Assumption Blvd.
P.O. Box 5001, Moncton, NB, E1C 8R3
(E) mctnprequests@gnb.ca
(F) (506) 856-3226
(T) (506) 856-2307

SAINT JOHN

10 Peel Plaza,
P.O. Box 5001, Saint John NB, E2L 3G6
(E) PC-SaintJohn@gnb.ca
(F) (506) 658-3759
(T) (506) 658-2568

TRACADIE

3514 Main Street
Place Tracadie, 1st floor, Tracadie-Sheila, N.-B, E1X 1C9
(E) PC-Tracadie@gnb.ca
(F) (506) 394-3694
(T) (506) 394-3700

WOODSTOCK

689 Main Street
P.O. Box 5001, Woodstock, NB, E7M 5C6
(E) Woodstock.provincialcourt@gnb.ca
(F) (506) 325-3906
(T) (506) 325-4415