

# Public Safety

Annual Report  
**2014–2015**

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Annual Report 2014–2015**

Province of New Brunswick  
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## ***Transmittal letters***

### **From the Minister to the Lieutenant-Governor**

The Honourable Jocelyne Roy Vienneau  
Lieutenant-Governor of New Brunswick

May it please your Honour:

It is my privilege to submit the Annual Report of the Department of Public Safety, Province of New Brunswick, for the fiscal year April 1, 2014, to March 31, 2015.

Respectfully submitted,



Honourable Stephen Horsman  
Minister and Solicitor General

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### **From the Deputy Minister to the Minister**

Honourable Stephen Horsman  
Minister of Public Safety and Solicitor General

Sir:

I am pleased to be able to present the Annual Report describing operations of the Department of Public Safety for the fiscal year 2014-2015.

Respectfully submitted,



Johanne C. Bray, Q.C.  
Deputy Minister



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# Minister's message

Throughout the 2014-2015 fiscal year, the Department of Public Safety continued to develop and deliver quality programs and services to enhance the safety of New Brunswick and New Brunswickers while working hard to smartly respond to continuing fiscal pressures.

Sadly, 2014 will be remembered for the loss of RCMP Constables David Ross, Fabrice Gevaudan and Douglas Larche, who were tragically killed in the line of duty serving the people of Moncton. This tragic event served as a stark reminder of the bravery and selfless sacrifice embodied by the men and women of our police services across the province as they work to serve and protect our friends, families and communities each day. These fine individuals are joined by a broader group of highly dedicated and capable First Responders who work tirelessly on behalf of New Brunswickers and with whom we, as a department, are very privileged and proud to work with on a daily basis. I am proud of and admire the dedication of all First Responders and thank them for the key role they play in making New Brunswick a great place in which to live and raise a family.

As we head into 2015, we no doubt face a number of challenges, the most significant of which is our fiscal situation. Accordingly, the department is working hard to meet the objectives of the Strategic Program Review through detailed analysis of programs and services and consultation with stakeholders. Based on our successes to date, I am confident that we will meet these challenges while continuing to deliver quality programs and services that keep New Brunswick and New Brunswickers safe.



Honourable Stephen Horsman  
Minister of Public Safety and Solicitor General

# Deputy Minister's message

It gives me great pleasure to share with you our 15th annual report for the year ending March 31, 2015.

Public safety is fundamental to a prosperous society. Ensuring that people feel safe and secure is vital because individuals and families want to live where there is a climate of stability and where services exist to attract business investment and residential development. In that regard, New Brunswick continues to enjoy one of the lowest per-capita crime rates among the provinces. We are proud of this and continue in our efforts to enhance the safety of all our communities so that development and growth can be supported for generations to come.

As part of our ongoing focus on excellence in service delivery and continuous improvement, department employees continued its work toward building strong and resilient communities. The following are a few examples of initiatives undertaken in 2014-2015:

- we provided training to about 700 frontline police officers across New Brunswick on a standardized risk assessment tool (ODARA) used in domestic and intimate partner violence situations;
- we launched a new technology infrastructure supporting the Motor Vehicle program;
- we implemented an improved youth and adult diversion model province-wide;
- we renewed 911 Service Delivery Agreements with the six municipal Public Safety Answering Points for five years; and
- we continued to publish our quarterly e-newsletter - *The Wishing Well* - aimed at bringing health and wellness information to department employees.

There are many other noteworthy accomplishments highlighted throughout the annual report. The department's success relies on the talent and dedication of its employees along with the support of our many partners across New Brunswick.

As an organization, we are extremely proud of the contributions we have made during the past 15 years, and we look forward to continuing to work together for the safety and security of New Brunswickers and their communities.



Johanne C. Bray, Q.C.  
Deputy Minister



# Strategic priorities

## Strategy management

The Government of New Brunswick (GNB) uses a formal management system built on leading business practices to develop, communicate and review strategy. This process provides the public service with a proven methodology to execute strategy and continuously drive improvement.

The development of the strategy, using the formal management system, starts with a strategic vision of *Moving New Brunswick Forward*. This vision is anchored in four strategic themes which include:

1. **More jobs** — Creating the best environment for jobs to be generated by New Brunswickers, by businesses, by their ideas, by their entrepreneurial spirit, and by their hard work. This includes providing seamless support to businesses, leveraging new technologies and innovation by supporting research and development, and developing a skilled workforce by improving literacy and education.
2. **Fiscal responsibility** — Getting New Brunswick's fiscal house in order through a balanced approach to decrease costs and increase revenues.
3. **Best place to raise a family** — Designing social programs to make life more affordable and make New Brunswick the best place to raise a family.
4. **Smarter government** — Providing taxpayers with better value for their money by transforming the culture of government by eliminating waste and duplication, adopting new innovations in technology to improve services and savings, and improving accountability measures.

# Highlights

**During the 2014-2015 fiscal year, the Department of Public Safety focused on these strategic priorities through:**



The adoption of an *Integrated Business Planning Cycle*, which incorporates strategic direction, work planning, budgeting, performance measurement and an accountability framework.



The engagement of more than 500 department employees at regional meetings to identify organizational challenges - barriers to employee engagement - and potential solutions.

The resultant understanding played a key role in informing the development of a five-year strategy that will be leveraged to prioritize the department's efforts going forward.



The implementation of Alert Ready, an automated system for public alerts notifications on provincial radio and television broadcast stations during emergencies.



The amendment of 16 legislative/regulatory/policy items, including amendments to the *Motor Vehicle Act*, introducing the motorcycle Graduated Driver Licensing program and regulations that permit farmers to transport the goods of another farmer for agricultural production.



The provision of three Disaster Financial Assistance programs to help families and businesses following spring flooding, Post-Tropical Storm Arthur and heavy rain events in December.



The expansion of the Veterans' Licence Plate program to include motorcycle plates.

# Performance measures

Based on the strategy map, a framework that translates the organization’s strategy into a set of objectives and performance measures is developed. This allows the department to measure progress in meeting objectives. The performance measures do not reflect all of the day-to-day operations of the department, but rather the strategic areas where it needs to focus improvement efforts.

<b>Fiscal responsibility</b>	<b>Measures</b>
Reduce expenditures	Ratio of actual to budgeted expenditures
Grow non-fine revenue	Ratio of actual to budgeted revenue
Eliminate waste and duplication	Dollars saved per continuous improvement
<b>Best place to raise a family</b>	<b>Measures</b>
Foster resiliency	Percentage of municipalities with a current emergency plan
<b>Smarter government</b>	<b>Measures</b>
Enhance employee engagement	Total number of paid sick leave days reduced in the department

# Fiscal responsibility

## Objective of the measure

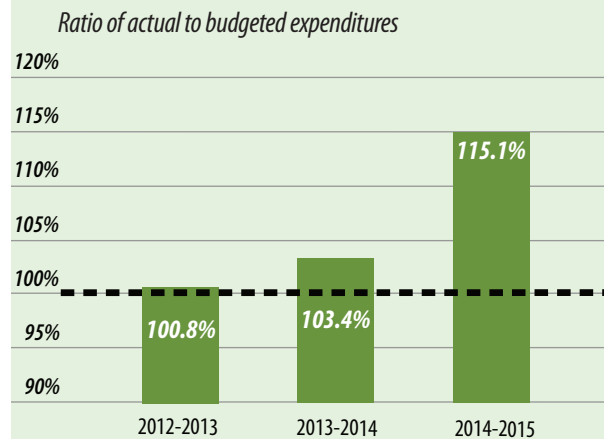
*Reduce expenditures.*

## Measure

*Ratio of actual to budgeted expenditures.*

## Description of measure

The ratio measures whether the department is over-budget or under-budget. The ratio will exceed 100 per cent when spending is over-budget and be less than 100 per cent when spending is under-budget.



## Overall performance

Actual gross expenditures, which include \$19.9 million for repairs related to three 2014 Disaster Financial Assistance program events and \$3 million for RCMP costs related to the Moncton shooting incident, were over-budget by \$22.8 million.

Without these expenses, the department would have projected to be on budget.

--- Target: 100%  
Actual: 115.1%

## Why do we measure this?

This indicator measures whether the department is adhering to the expense budget that it tabled at the beginning of the fiscal year. It shows whether the department is able to implement and manage the various budget decisions incorporated into its expense budget plan, although there will be some variables that are not within government's control (accounting changes, floods, etc.).

## What projects were undertaken in the reporting year to achieve the outcome?

- The department met or exceeded reduction targets in areas such as attrition, community programming efficiencies, process improvements, procurement, vehicle costs and travel and telephone costs.
- It achieved additional savings in community services, correctional institutions and corporate services as a result of constrained spending.

# Fiscal responsibility

## Objective of the measure

Grow non-fine revenue.

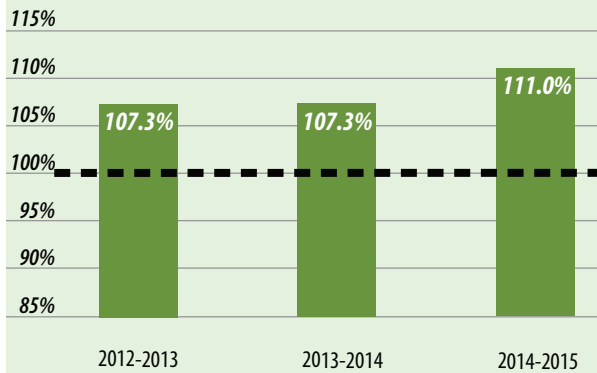
## Measure

Ratio of actual to budgeted revenue.

## Description of measure

Targets are set based on meeting revenues outlined in budget 2014-2015 and recent performance.

Ratio of actual to budgeted revenue



## Overall performance

Actual revenues exceeded the budget by \$17.5 million, mainly as a result of federal recoveries from three Disaster Financial Assistance program events.

--- Target: 100%  
Actual: 111%

## Why do we measure this?

These ratios provide information about the performance level; i.e., the extent of deviation of the actual performance from the budgeted performance and whether the actual performance is favourable or unfavourable.

## What projects were undertaken in the reporting year to achieve the outcome?

The following projects helped the department exceed the target:

- Federal recoveries from Disaster Financial Assistance program events: spring flooding, Post-Tropical Storm Arthur and heavy rain events in December resulted in an additional \$14 million.
- The impact of the October 2012 fee increase for *Motor Vehicle Act* fees and driver licensing and volume increases resulted in an additional \$3.5 million.

# Fiscal responsibility

## Objective of the measure

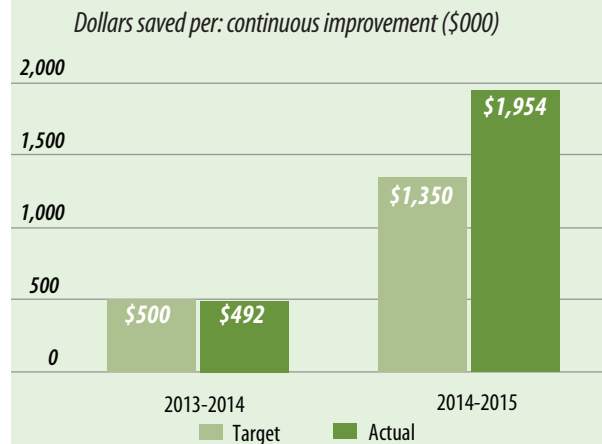
*Eliminate waste and duplication.*

## Measure

*Dollars saved per continuous improvement.*

## Description of measure

This measure targets savings (including revenue generation activities, hard cost avoidance and hard cost reduction) resulting from Lean Six Sigma activities.



## Overall performance

Sixteen Lean Six Sigma projects and 86 employee-led Waste Walks were completed, achieving about \$2 million in savings.

## Why do we measure this?

This measure targets savings resulting from Lean Six Sigma projects and related Continuous Improvement efforts.

While the department intends to effect improvements in quality, placing focus on savings targets ensures that it gets the best possible financial value from its projects. The target includes revenue generation, dollars saved and cost avoidance from projects, Waste Walks and other improvement initiatives.

## What projects were undertaken in the reporting year to achieve the outcome?

The department's annual Continuous Improvement plan provides direction and sets expectations and establishes targets for improvement activities at all levels.

The department initiated 20 improvement projects, completing 16. Notable achievements included a reduction in internal operating costs in the RCMP (\$786,000), a further reduction in meal cost in corrections facilities (\$133,000), staff reductions enabled by reductions in work load (\$280,000) and cost savings derived from 86 employee-led Waste Walks (\$638,000). Numerous other projects assisted managers and teams to streamline internal processes and improve service delivery.

# Best place to raise a family

## Objective of the measure

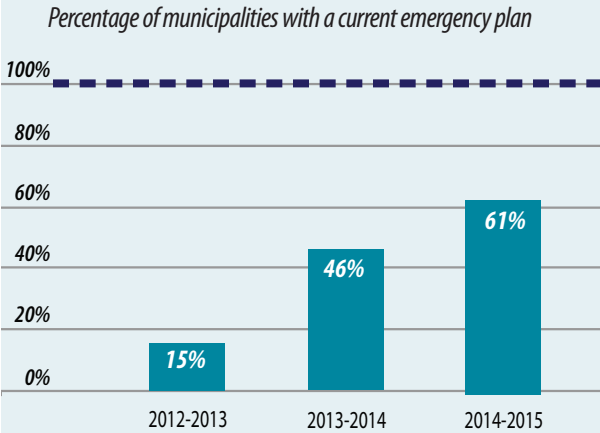
Foster resiliency.

## Measure

Percentage of municipalities with a current emergency plan.

## Description of measure

Completion of municipal emergency plans is a key indicator of overall emergency preparedness within the province..



## Overall performance

Successive operations early this calendar year have slowed progress. Percentages are anticipated to improve this summer and fall.

--- Target: 100%  
Actual: 61%

## Why do we measure this?

The *Emergency Measures Act* requires every municipality to prepare emergency plans and mutual aid agreements as well as to submit them to the New Brunswick Emergency Measures Organization (EMO) for review. To properly formulate emergency response strategies, EMO must have an accurate indication of the extent of municipal planning, including local capabilities and available resources. Such indicators will inform on the adequacy, currency and completeness of local plans.

Municipal plans are in a variety of states of completion. Many need to be re-visited for updating and amending. In the case of newly incorporated rural communities, complete preparation is required. EMO has received municipal plans during the years, but at present only 61 per cent are up-to-date and reflect current capabilities, with the remainder being in development.

## What projects were undertaken in the reporting year to achieve the outcome?

EMO regional emergency management coordinators have the task of providing advice and assisting municipalities in their respective regions with the completion of emergency plans. Each regional coordinator is required to contact and visit with each community, and submit a monthly work plan so that municipalities get the assistance and advice they require to complete their plans in a timely manner. In the past year, progress has been made with a number of additional municipal plans being completed. To emphasize the importance of municipal preparedness and emergency planning, the director of EMO and the Minister corresponded directly with mayors and councils of each community, highlighting their obligations under the *Emergency Measures Act* and issuing a deadline for plan completion. This initiative has been effective, with all communities now reporting renewed effort in getting their plans completed and accepted by their councils.

# Smarter government

## Objective of the measure

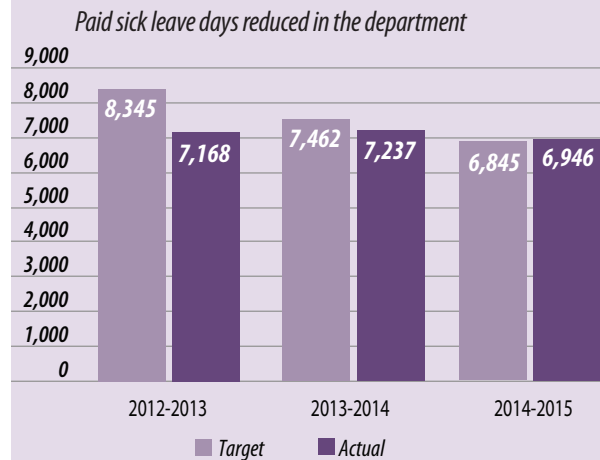
Enhance employee engagement.

## Measure

Total number of paid sick leave days reduced in the department.

## Description of measure

Targets are set to reduce sick leave by 20 per cent from the 2011-2012 base year of the three-year project.



## Overall performance

A decrease of 19.9 per cent in sick days between 2011-2012 and 2014-2015.

## Why do we measure this?

Sick leave is a form of insurance that provides employees with a level of protection against the loss of salary when they are unable to report to work due to illness or injury. The department wants to ensure that sick leave is available when needed.

The department values the contribution its employees make, so when an employee is unable to be at work for any reason, his or her contribution is missed. The department recognizes that some absences are unavoidable; thus the goal in managing attendance is not to eliminate absenteeism or encouraging employees to come to work when they are sick. Rather, the goal is to reduce preventable absences, support employees experiencing difficulty with regular attendance and strive to have a healthy and productive workforce.

## What projects were undertaken in the reporting year to achieve the outcome?

All managers/leaders in the department were required to attend a manager's orientation training session on the Blue Cross Employee Family Assistance Program and were provided Attendance Support Program training.

The department in partnership with the Department of Healthy and Inclusive Communities rolled out training sessions for managers/leaders in the CAR (Competence, Autonomy and Relatedness) mental fitness model combined with the practical "Tools for Engagement" workshops offered by the Government of Canada's National Managers' Community.



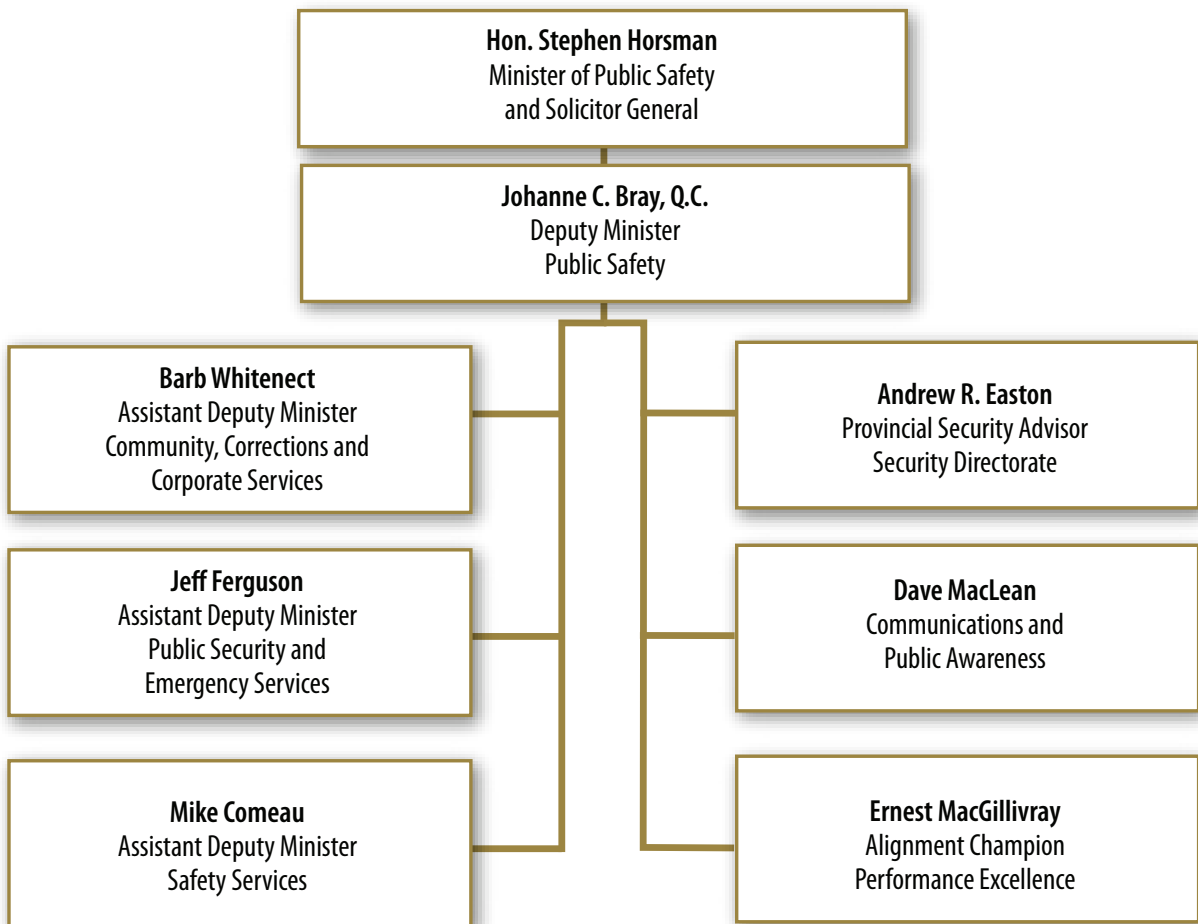
# Overview of departmental operations

The Department of Public Safety was formed to provide a comprehensive and integrated approach to public safety. The department strives to provide quality programs and services that enhance the safety and security of New Brunswickers and their communities.

The mission of the department is: *Working Together for a Safe New Brunswick.*

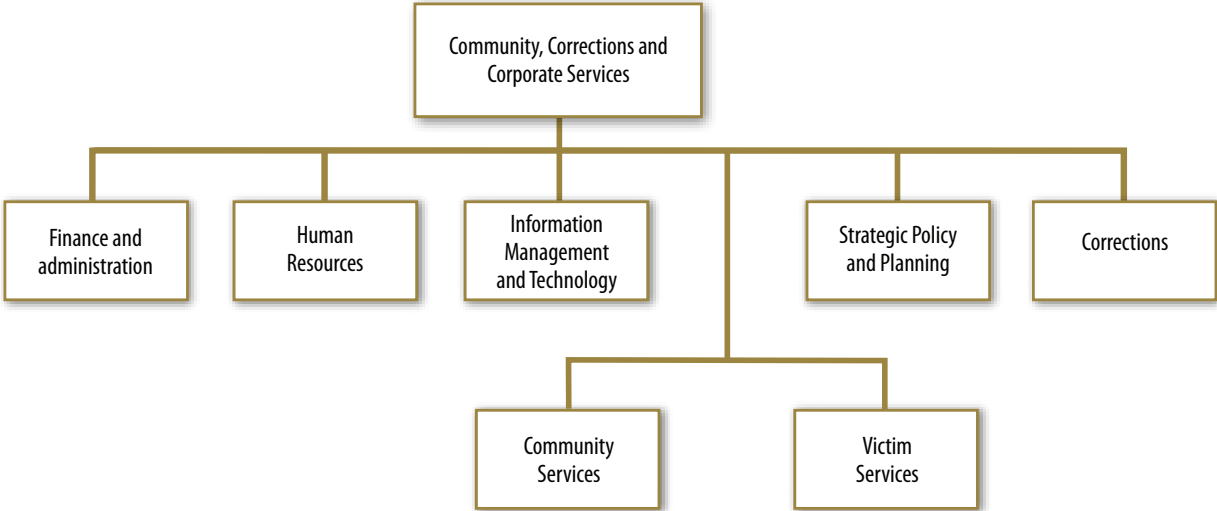
The department employed 925 regular, part-time, term and temporary employees, down from 937 in the previous fiscal year.

## High-level organizational chart



# Division overview and highlights

## Community, Corrections and Corporate Services Division



The Community, Corrections and Corporate Services Division is responsible for ensuring a safe society by providing services to offenders; caring for and supervising those remanded or sentenced by the courts through institutional and community-based services; providing services to victims of crime; coordinating and delivering integrated services with stakeholders and partners; and providing overall policy direction, administrative support and planning services to all departmental programs.

The **Financial and Administration Branch** is responsible for providing the department with a comprehensive financial framework. All managers, financial analysis, accounting services and expenditure and revenue projections are used to enable delivery of quality programs at a reasonable cost; and to ensure compliance with the requirements of various acts, regulations and established financial and procurement guidelines. Services also include providing liaison with central agencies on financial matters; coordinating the budget process; and providing administrative support services, including telecommunications, purchasing, coordination of translation services, postal services, forms, fleet and inventory management, and acquisition, maintenance and renovation of office accommodations.

### HIGHLIGHTS

- A departmental dashboard achievement 78 of 105 priorities was monitored through a departmental accountability framework.
- A comprehensive electronic employee review process experienced an increase of nine per cent with an overall 85-per-cent completion rate.
- Departmental roll-out of CAR (**C**ompetency, **A**utonomy and **R**elatedness), and Tools of Engagement training was provided to 74 managers and leaders.
- Departmental staff received orientation awareness sessions from the Employee and Family Assistance Program.

The **Human Resources Services Branch** is responsible for providing strategic human resources programs and services as well as providing advice in the areas of staffing development and implementation of policies to attract, retain, develop and recognize talent within the department.

The **Information Management and Technology Branch** is responsible for providing support and maintenance of departmental business applications; developing and delivering consulting services in technology, Records Management and Information Management; supporting departmental business objectives by optimizing technology resources; providing Risk Management; and ensuring department-wide compliance with GNB's Information Systems Security Policy.

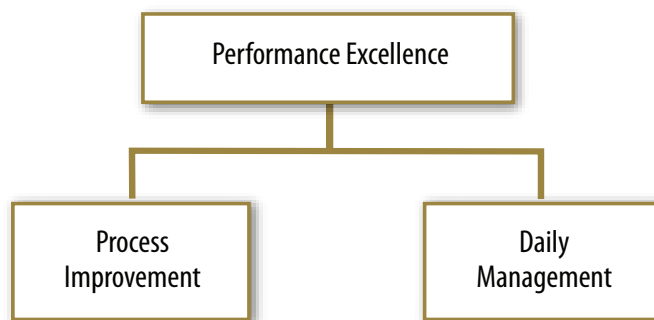
The **Strategic Policy and Planning Branch** is responsible for providing information, policy analysis, advice and service in support of legislation development, planning, federal/provincial/territorial relations and leadership in developing, maintaining and managing the department's accountability framework.

The **Corrections Branch** is responsible for providing secure custody at the department's New Brunswick Youth Centre in Miramichi. Secure custody is used as the last resort for youth in conflict with the law where community and open custody sanctions have been deemed not inappropriate by the courts.

GNB is responsible for providing correctional institutions for adult offenders sentenced to incarceration of two years less a day and for holding accused persons deemed to be dangerous and/or a security risk while awaiting trial or awaiting immigration hearings.

The **Community Services Branch** is responsible for ensuring community safety by providing effective offender community supervision programs; and by developing and promoting provincial policies, standards, agreements and collaborative partnerships that foster strong and consistent approaches in the delivery of services throughout New Brunswick. The branch is also responsible for delivering, through regional offices, community correctional services for adult and young persons to ensure offenders under community sentences are supervised and receive rehabilitation services. It provides open custody placements to youth in conflict with the law, whose level of supervision has been deemed by the courts to require a less structured and restrictive custodial environment as would be provided in a secure custody facility. It also administers programs and support services to help victims of crime who come to the attention of the criminal justice system.

## Performance Excellence Branch



The Performance Excellence Branch is responsible for administering a formal management system being adopted corporately across GNB. The Performance Excellence initiative is intended to change both the culture of government and how government works while providing the best possible value for taxpayers. The initiative provides a structured approach to managing strategy, setting priorities, planning work and measuring individual and team performance.

### HIGHLIGHTS

- About \$2 million in savings and cost avoidance from Continuous Improvement activities.
- About 300 persons trained in conducting Waste Walks.
- Conducted 86 Waste Walks, saving \$638,000.
- Issued 50 discrete articles and information products as well as organized communications events concerning Performance Excellence.

# Public Security and Emergency Services Division



The Public Security and Emergency Services Division consists of the Programs and Operational Support Branch, the Office of the Fire Marshal, the Crime Prevention and Policing Standards Branch, the NB 911 Bureau and the New Brunswick Emergency Measures Organization (EMO). These branches are responsible for provincial fire reporting and investigations; coordination of provincial emergency preparedness and operations; provincial policing standards and crime prevention; provincial policing contracts; management of the province-wide 911 emergency response service; and the development and promotion of provincial policies, standards, agreements and collaborative partnerships that foster strong and consistent approaches in the delivery of services throughout New Brunswick.

The **Programs and Operational Support Branch** is responsible for providing effective governance and accountability to the public through the provision of leadership, policy, planning, issues management and specialist advice.

The **Office of the Fire Marshal** is responsible for administering the *Fire Prevention Act*; delivering fire prevention and protection programs; and working with fire departments, municipalities and partner organizations to promote fire safety. The office monitors fire trends, changes to the *National Building Code* and *National Fire Code*, National Fire Protection Association codes, and rising fire safety concerns to develop and promote provincial policies, standards, procedures for the fire service as a whole. The office effectively uses multiple agencies to conduct fire safety inspections, perform fire cause and origin investigations, and implement fire prevention programs under the authority of the Fire Marshal. It is the lead agency for the response to all hazardous material emergencies for GNB.

## HIGHLIGHTS

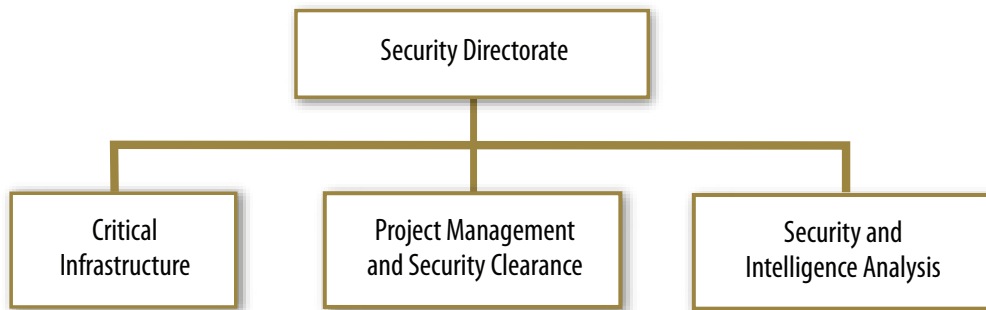
- Renewed federal provincial agreements for the provision of enhanced policing services for designated First Nations communities.
- Completed emergency management plans for all 12 regions of New Brunswick.
- Created and distributed 50,000 *Fire Safety Gazettes* to children from kindergarten to Grade 5.
- Established a HAZMAT coordinator position in the Office of Fire Marshal.
- Invested in technology upgrades at the Public Safety Answering Points and the NB 911 Bureau to enhance 911 services and improve operations.

The **Crime Prevention and Policing Standards Branch** is responsible for making New Brunswick the best place in which to raise a family by preventing and reducing crime and victimization through the coordination of effective and efficient policing services and evidence-based programs. The branch is responsible for three main areas: developing and promoting provincial policies, standards, agreements and collaborative partnerships that ensure the delivery of consistent and standardized police services throughout New Brunswick; overseeing contract management services and supporting the provision of RCMP services under the Provincial Police Service Agreement as well as managing agreements with municipalities and local service districts for the provision of RCMP services; and coordinating the planning and implementation of improvements to New Brunswick crime prevention policy and practice to stop crime before it happens and improve justice efficiencies.

The **NB 911 Bureau** is responsible for working cooperatively and collaboratively with telecommunications partners and emergency response stakeholders to manage effectively and efficiently the province-wide 911 emergency response services. The bureau develops, implements and enforces standards, policies and operating procedures to ensure quality service and response to all emergencies when 911 calls are received at one of the six 911 Public Safety Answering Points throughout New Brunswick.

The **New Brunswick Emergency Measures Organization (EMO)** promotes the development of emergency programs at all levels of government encompassing prevention, preparedness, response and recovery. The organization leads the coordination of provincial emergency operations, assists communities, municipalities and regional service commissions with resources and encourages a cooperative and harmonized approach to operations to facilitate resource and information sharing.

## Security Directorate

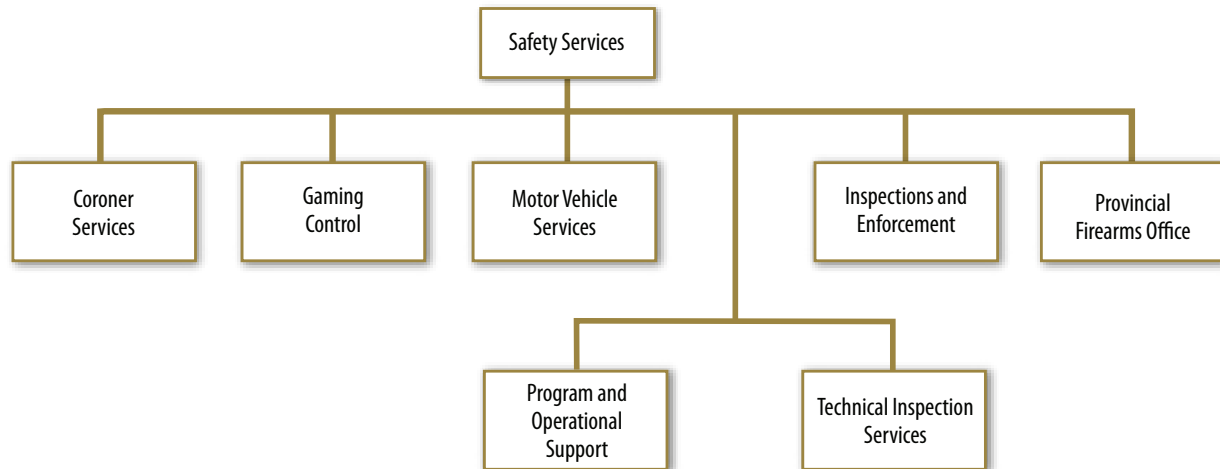


The Security Directorate is responsible for providing security advice and services regarding high-value and high-risk services, networks, facilities, assets and persons critical to New Brunswick's safety, security and economy, in both the public and private sectors. The focus is to align efforts among different levels of government and the private sector to improve prevention, preparedness and response capabilities in New Brunswick for deliberate events.

### HIGHLIGHTS

- Successfully completed all milestones on two projects funded by the Centre for Security Science on how the critical infrastructure supply chain is impacted by risks such as security threats and weather, and how governments and the private sector share information.
- In response to increased security concerns, re-launched the New Brunswick Security Committee with security, intelligence and law enforcement partners. The committee is focusing on a common understanding of threats and improving the ability for organizations to collaborate in events that affect New Brunswick.

# Safety Services Division



The Safety Services Division is responsible for delivering licensing, registration, inspection and enforcement services that make highways, communities and off-road trails safer and ensures safety, security and integrity in retail and service industries, including liquor and hospitality, gaming, private investigation and security, videos and videogames and salvage. The division provides expertise in electrical, plumbing, elevator, boiler and pressure vessel and fire safety inspection services. Through the Office of the Chief Coroner, the division investigates all sudden and unexpected deaths in pursuit of preventing non-natural deaths.

**Coroner Services** is an independent and publicly accountable investigation of death agency. The service is responsible for reviewing all suspicious or questionable deaths in New Brunswick; and for conducting inquests as may be required by statute and/or in the public interest and does not have a vested interest of any kind in the outcome of death investigations. The service also administers the Child Death Review Committee and Domestic Violence Death Review Committee.

The **Gaming Control Branch** is responsible for performing registrations and inspections/compliance activities for casino, charitable and video lottery gaming and issues licences and permits for various other programs.

The **Motor Vehicle Branch** is responsible for providing oversight of required safety standards for vehicle registration; providing policy and legislative clarification as it relates to the registration of vehicles; providing for the issuance of motor vehicle dealer licences; administering the compulsory motor vehicle inspection program through inspection stations; and administering

## HIGHLIGHTS

- Completed licensing and inspection activities required to get the new Grey Rock Entertainment Centre open for business.
- Completed preparatory work for the April 1, 2015, implementation of the new Graduated Driver Licensing program for motorcycle drivers.
- Successfully implemented the Barrier Free Design Building Code Regulation.
- Completed preparation for the April 1, 2015, consolidation of inspection and enforcement programs from four other departments into the Inspections and Enforcement Branch.

the *International Registration Plan* program involving the inter-jurisdictional registration of commercial vehicles. This program promotes highway safety through testing aspiring drivers, issuing driver licences and ID cards and monitoring driver behaviour and sanctioning unsafe drivers and carriers. The program also administers educational and ignition interlock programs for individuals convicted of impaired driving, funded by those drivers.

The **Inspections and Enforcement Branch** is a non-direct policing, law enforcement unit responsible for providing education, inspection and enforcement functions under provincial and federal acts. Peace officers and special

constables within the branch provide services to the trucking industry, off-road enthusiasts, the motoring public, various licensees and New Brunswickers.

Services intended to enhance public safety and/or protect government revenues are offered in the areas of liquor control, commercial vehicle enforcement; *National Safety Code* audits; off-road vehicle enforcement; motor vehicle inspections; gaming control; tobacco sales to minors; smoke-free places investigations; Safer Communities and Neighbourhoods (SCAN) and inspections; as well as enforcement and licensing matters relevant to film, video and video game, restricted beverages, salvage dealers and the security services industry.

The **Provincial Firearms Office** is responsible for supporting safe communities and the rights of legitimate firearms owners by controlling the ownership, purchase, movement and use of firearms within the province through the administration of federal firearms legislation.

The **Program and Operational Support Branch** is responsible for providing research, analysis, direction and policy and program development.

The **Technical Inspection Services Agency** is a Special Operating Agency (SOA) responsible for regulating the safe design, fabrication, installation and operation of electrical, plumbing, propane, natural and medical gas systems, boilers, pressure vessels, elevating devices and amusement rides. The agency also carries out plan approval and inspections relating to fire prevention and safety.

Activities include developing safety legislation; setting standards; conducting design reviews, equipment registrations and quality system audits; issuing installation and operating permits; conducting inspections; ordering compliance; qualifying and licensing specific trades people and contractors; carrying out accident investigations; providing education; and accrediting private sector services. These services are provided to ensure that potentially hazardous electrical, mechanical and pressurized systems do not pose an undue risk to the public; to ensure that these potentially hazardous systems are installed by qualified and licensed tradespeople; and to minimize risk of fires through plans review and inspection.

# Financial information

**Table 1: Ordinary Expenditure status report by primary**  
Fiscal year ending March 31, 2015

	Main Estimates	Appropriation Transfers	Final Budget	Actual	Variance (Under) Over
Personal Services	50,627,271	2,532,454	53,159,725	51,985,888	(1,173,837)
Other Services	89,408,105	2,930,000	92,338,105	97,815,051	5,476,946
Materials and Supplies	3,121,238	-	3,121,238	4,006,697	885,459
Property and Equipment	365,968	-	365,968	199,714	(166,254)
Contributions, Grants and Subsidies	3,882,418	-	3,882,418	3,304,163	(578,255)
Debt and Other Charges	-	-	-	18,396,965	18,396,965
Chargeback Recoveries	(1,937,000)	-	(1,937,000)	(1,985,120)	(48,120)
<b>Total 2014-2015</b>	<b>145,468,000</b>	<b>5,462,454</b>	<b>150,930,454</b>	<b>173,723,358</b>	<b>22,792,904</b>

The department exceeded budget by \$22,792,904 as a result of Disaster Financial Assistance repairs for the flood in the spring of 2014, Post-Tropical Storm Arthur in July 2014, the heavy rain event in December 2014 and policing costs related to the Moncton shooting incident.

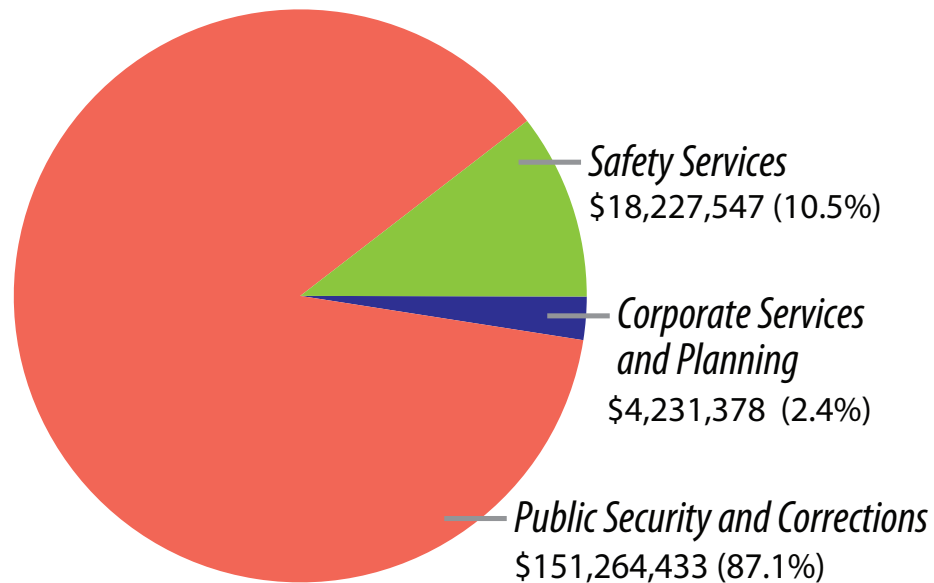


## Table 2: Ordinary Expenditure status report by program

Fiscal year ending March 31, 2015

	Main Estimates	Appropriation Transfers	Final Budget	Actual	Variance (Under) Over
Corporate Services and Planning	4,395,000	149,506	4,544,506	4,231,378	(313,128)
Public Security and Corrections	123,894,000	5,312,948	129,206,948	151,264,433	22,057,485
Safety Services	17,179,000	-	17,179,000	18,227,547	1,048,547
Total 2014-2015	145,468,000	5,462,454	150,930,454	173,723,358	22,792,904

The department exceeded budget by \$22,792,904 as a result of Disaster Financial Assistance repairs for the flood in the spring of 2014, Post-Tropical Storm Arthur in July 2014, the heavy rain event in December 2014 and policing costs related to the Moncton shooting incident.



### Table 3: Ordinary Revenue status report by source

Fiscal year ending March 31, 2015

	Budget	Actual	Variance (Under) Over
Other Taxes	2,400,000	3,044,100	644,100
Return on Investment	11,000	3,942	(7,058)
Licences and Permits	122,181,000	125,241,205	3,060,205
Sale of Goods and Services	22,903,000	22,853,271	(49,729)
Fines and Penalties	6,202,000	5,582,817	(619,183)
Miscellaneous	14,000	9,137	(4,863)
Conditional Grants - Canada	5,254,000	19,753,022	14,499,022
Prior Year Expenditure Recoveries	-	-	-
<b>TOTAL</b>	<b>158,965,000</b>	<b>176,487,494</b>	<b>17,522,494</b>

The department exceeded budget by \$17,522,494 as a result of federal recoveries from Disaster Financial Assistance programs; the spring 2014 flood, Post-Tropical Storm Arthur, the heavy rain event in December 2014 and the continued impact of the October 2012 fee increases for motor vehicle fees and driver licensing and volume increase.

### Table 4: Special Purpose Accounts status report by program

Fiscal year ending March 31, 2015

	Municipal Police Assistance	Victim Services	Suspended Driver	National Safety Code	NB 911	Total
<b>Revenues</b>						
Budget	1,000,000	2,476,000	403,000	209,000	5,100,000	9,188,000
Actual	1,263,970	2,682,197	275,385	209,897	5,236,493	9,667,942
Variance (Under) Over	263,970	206,197	(127,615)	897	136,493	479,942
<b>Expenses</b>						
Budget	1,585,000	2,626,000	403,000	209,000	7,700,000	12,523,000
Actual	1,248,257	2,477,087	261,860	209,897	7,156,695	11,353,796
Variance (Under) Over	(336,743)	(148,913)	(141,140)	897	(543,305)	(1,169,204)

**Table 5: Special Operating Agency  
(Technical Inspection Services)  
Fiscal year ending March 31, 2015**

	<b>Amended budget</b>	<b>Actual</b>	<b>Variance (Under) Over</b>
Opening Balance	-	454,657	454,657
<b>Revenue</b>			
Licences and Permits	5,420,000	5,582,695	162,695
Interdepartmental Transfer for Fire Prevention Program	530,000	530,000	-
Interest	50,000	53,765	3,765
Total Revenue	6,000,000	6,166,460	166,460
<b>Expenses</b>	6,000,000	6,292,805	292,805
Surplus (Deficit)	-	(126,345)	(126,345)
Closing Balance	-	328,312	328,312

# Summary of staffing activity

Pursuant to section 4 of the *Civil Service Act*, the Deputy Minister of the Department of Human Resources delegates staffing to each Deputy Head for his or her respective departments. Please find below a summary of the staffing activity for 2014-2015 for the Department of Public Safety.

The department advertised 50 competitions, including 29 open (public) competition and 21 closed (internal) competitions.

Pursuant to section 15 and 16 of the *Civil Service Act*, the department made the following appointments using other processes to establish merit than the competitive process:

Appointment type	Appointment description	Section of the <i>Civil Service Act</i>	Number
Specialized Professional, Scientific or Technical	An appointment may be made without competition when a position requires: <ul style="list-style-type: none"> <li>• a high degree of expertise and training</li> <li>• a high degree of technical skill</li> <li>• recognized experts in their field</li> </ul>	15(1)	0
Equal Employment Opportunity Program	Provides Aboriginals, persons with disabilities and members of a visible minority group with equal access to employment, training and advancement opportunities.	16(1)(a)	0
Department Talent Management Program	Permanent employees identified in corporate and departmental talent pools, who meet the four-point criteria for assessing talent, namely performance, readiness, willingness and criticalness.	16(1)(b)	1
Lateral transfer	The GNB transfer process facilitates the transfer of employees from within Part 1, 2 (School Boards) and 3 (Hospital Corporations) of the Public Service.	16(1) or 16(1)(c)	13
Regular appointment of casual/temporary	An individual hired on a casual or temporary basis under section 17 may be appointed without competition to a regular properly classified position within the Civil Service.	16(1)(d)(i)	13
Regular appointment of students/ apprentices	Summer students, university or community college co-op students or apprentices may be appointed without competition to an entry level position within the Civil Service.	16(1)(d)(ii)	1

Pursuant to section 33 of the *Civil Service Act*, no complaints alleging favouritism were made to the Deputy Head of Department of Public Safety and no complaints were submitted to the Ombudsman.

# Summary of legislation and legislative activity

Bill #	Name of legislation	Date of Royal Assent	Summary of changes
41	<i>An Act to Amend the Motor Vehicle Act</i> , Chapter 21 of the Acts of New Brunswick, 2014 <a href="http://www.gnb.ca/0062/acts/BBA-2014/Chap-21.pdf">http://www.gnb.ca/0062/acts/BBA-2014/Chap-21.pdf</a>	May 21, 2014	The amendment to the Act: <ul style="list-style-type: none"> <li>• permits two-way radio operators who are licensed under the <i>Radio Communication Act</i> to use their radios anytime and not just in certain situations;</li> <li>• clarifies that a person is operating a motor vehicle even if it is stopped in traffic or at a red light.</li> </ul>
68	<i>An Act to Amend the Motor Vehicle Act</i> , Chapter 44 of the Acts of New Brunswick, 2014 <a href="http://www.gnb.ca/0062/acts/BBA-2014/Chap-44.pdf">http://www.gnb.ca/0062/acts/BBA-2014/Chap-44.pdf</a>	May 21, 2014	The amendment to the Act and several regulations: <ul style="list-style-type: none"> <li>• update helmet standards and create motorcycle tire standards;</li> <li>• introduce the motorcycle Graduated Driver Licensing program;</li> <li>• create standards and provide for the licensing of motorcycle driver training schools.</li> </ul>

Name of regulation	Effective date	Summary of changes
New Brunswick Regulation 83-42, the General Regulation, <a href="http://www.gnb.ca/0062/acts/BBR-2014/2014-83.pdf">http://www.gnb.ca/0062/acts/BBR-2014/2014-83.pdf</a>	July 8, 2014	The amendments harmonize the definition of farm truck under these three regulations, thereby permitting farmers to transport the goods of another farmer for agricultural production.
New Brunswick Regulation 83-185, the Vehicle Inspections Regulation <a href="http://www.gnb.ca/0062/acts/BBR-2014/2014-84.pdf">http://www.gnb.ca/0062/acts/BBR-2014/2014-84.pdf</a>		
New Brunswick Regulation 84-145, the Inspection Regulation - <i>Motor Vehicle Act</i> <a href="http://www.gnb.ca/0062/acts/BBR-2014/2014-85.pdf">http://www.gnb.ca/0062/acts/BBR-2014/2014-85.pdf</a>		

Name of regulation	Effective date	Summary of changes
New Brunswick Regulation 83-42, the General Regulation - <i>Motor Vehicle Act</i> <a href="http://www.gnb.ca/0062/acts/BBR-2014/2014-91.pdf">http://www.gnb.ca/0062/acts/BBR-2014/2014-91.pdf</a>	Aug. 1, 2014	The amendment updates motorcycle helmet standards and introduces tire standards for motorcycle.
New Brunswick Regulation 84-176, the <i>Propane, Natural and Medical Gas Regulation - Boiler and Pressure Vessel Act</i> <a href="http://www.gnb.ca/0062/acts/BBR-2014/2014-95.pdf">http://www.gnb.ca/0062/acts/BBR-2014/2014-95.pdf</a>	Oct. 1, 2014	The amendment to the Act and the regulation remove the requirement that qualifications for classes of gas licences be set in the regulation and provide that the qualifications are set by the Board of Examiners for Compressed Gas and published in a form considered appropriate by the Minister.
New Brunswick Regulation 84-181, the <i>Safety Code for Elevating Devices and Amusement Devices - Elevators and Lifts Act</i> <a href="http://www.gnb.ca/0062/acts/BBR-2014/2014-147.pdf">http://www.gnb.ca/0062/acts/BBR-2014/2014-147.pdf</a>	Oct. 1, 2014	New Brunswick Regulation 84-181 was repealed and replaced with New Brunswick Regulation 2014-147, the Safety Code for Elevating Devices and Amusement Devices. The amendments adopt ASME (American Society of Mechanical Engineers) A17.3-2008, entitled Safety Code for Existing Elevators and Escalators and eliminate unnecessary provisions that became redundant with the adoption of this code.

To view all Department of Public Safety acts and regulations, visit:  
<http://laws.gnb.ca/en/deplinks?subjectnumber=5>

# Summary of Official Languages activities

<b>Introduction</b>	The Department of Public Safety has developed an action plan that includes strategic means for each of the four sectors of activity found in GNB's <i>Plan on Official Languages</i> .
<b>Focus 1</b>	<p>Ensure access to service of equal quality in English and French throughout the province. The following activities were carried out:</p> <ul style="list-style-type: none"> <li>• Mandatory completion of iLearn module (Language of Service);</li> <li>• Check box added to employee performance review and development report to indicate whether iLearn modules were completed;</li> <li>• Completion rate of iLearn module increased from 62 per cent in 2011 to 82 per cent in 2015;</li> <li>• Linguistic profiles reviewed and updated to ensure acceptable number of bilingual staff in each team.</li> </ul>
<b>Focus 2</b>	<p>An environment and climate that encourages, for all employees, the use of the Official Language of their choice in their workplace. The following activities were carried out:</p> <ul style="list-style-type: none"> <li>• Mandatory completion of iLearn module (Language of Work);</li> <li>• Check box added to employee performance review and development report to indicate whether iLearn modules were completed;</li> <li>• Completion rate of iLearn module increased from 58 per cent in 2011 to 80 per cent in 2015;</li> <li>• Reminder to all managers was sent to ensure they are aware of methods that allow for meetings to take place that takes into account New Brunswick's linguistic duality and has been added to the Manager's Resource page on the department's Intranet (Guide for Chairing Bilingual Meetings Effectively).</li> </ul>
<b>Focus 3</b>	Official Languages policies are covered during online and onsite staff orientation to promote and ensure understanding.
<b>Focus 4</b>	<p>Ensure Public Service employees have a thorough knowledge and understanding of the <i>Official Languages Act</i>, relevant policies, regulations, and GNB's obligations with respect to Official Languages:</p> <ul style="list-style-type: none"> <li>• the department made the review of the <i>Official Languages Act</i> mandatory during performance review meetings between the employee and his or her manager.</li> </ul>
<b>Conclusion</b>	The department received two Official Languages complaints. Employees are more aware of their obligations with respect to Official Languages, and this is showing with the minimal number of complaints received.

# Summary of recommendations from the Office of the Auditor General

There were no recommendations to the Department of Public Safety from the Office of the Auditor General during this reporting period.

## Report on the *Public Interest Disclosure Act*

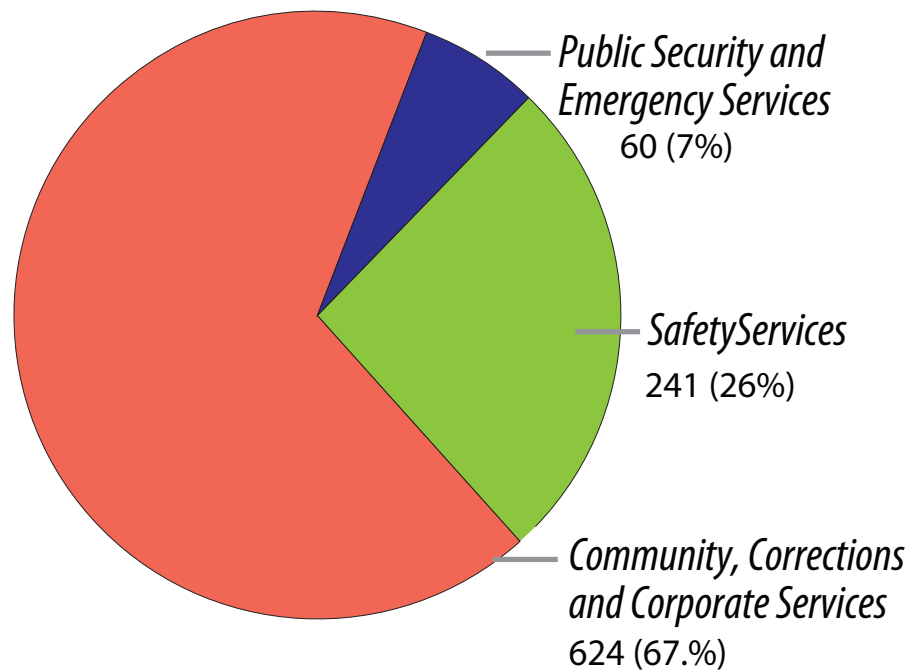
As provided under section 18(1) of the *Public Interest Disclosure Act*, the chief executive shall prepare a report of any disclosures of wrongdoing that have been made to a supervisor or designated officer of the portion of the Public Service for which the chief executive officer is responsible. The Department of Public Safety did not receive any disclosures of wrongdoing in the 2014-2015 fiscal year.



# Appendix A - Human Resource data

Number of permanent and temporary employees		
Employee type	2014-2015	2013-2014
Permanent	813	838
Temporary	112	99
TOTAL	925	937

\* Does not include casuals

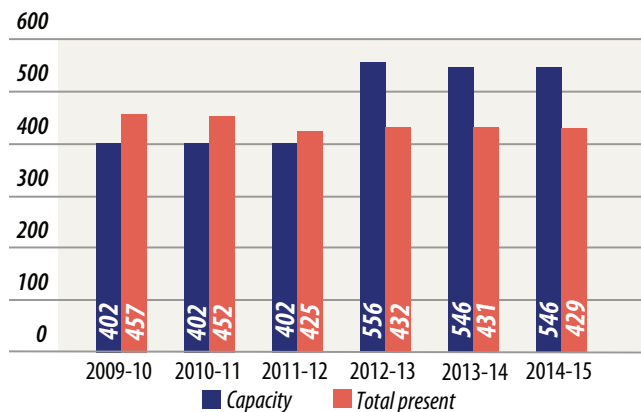


# Appendix B – Statistical information

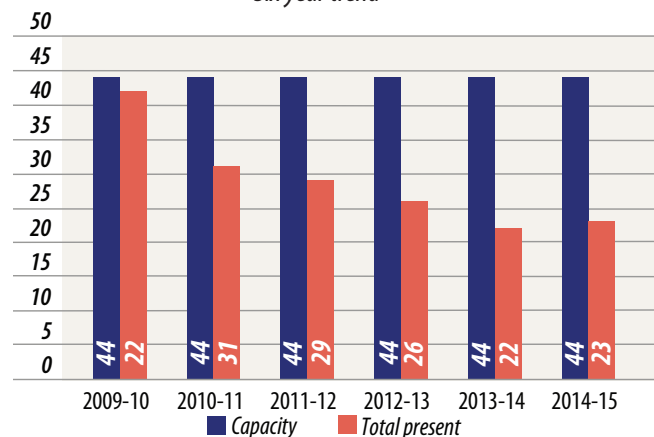
	2013-2014	2014-2015
<b>Community, Corrections and Corporate Services</b>		
<b>Community Services</b>		
<b>Adult Community Services</b>		
Pre-sentence Reports requested	2,027	2,075
Number of admissions:		
Alternative Measures	563	595
Fine Option Program	216	124
Community Service Work Program	246	234
Placed on Probation	1,668	1,591
Conditional Sentence	488	501
Adult Program Interventions	741	435
Average monthly caseload count:	2,263	2,291
<b>Youth Community Services</b>		
Pre-sentence Reports requested	440	346
Number of admissions:		
Extrajudicial Sanctions Program	372	368
Fine Option Program	3	1
Community Service Work Program	128	93
Placed on Probation	246	200
Intensive Support Program	28	22
Deferred Custody and Supervision Order	71	45
Portage Substance Abuse Treatment Program	32	34
Open Custody	27	59
Youth Program Interventions	153	112
Average monthly count:		
Average monthly caseload count	314	325
Average monthly Open Custody count	10	15
<b>Victim Services</b>		
Victims referred to Victim Services	3,923	3,890
Victim Impact Statements	1,115	883
Short-term Counselling	313	244
Trauma Counselling	403	410
Compensation for Victims of Crime	674	693

		2013-2014	2014-2015
<b>Community, Corrections and Corporate Services</b>			
Institutional Services			
<b>Adult Provincial Correctional Institutions</b>			
	Adult Custody Admissions	3,458	3,375
	Sentence to Custody	1,817	1,847
	Remands pending a court appearance	1,231	1,092
	Temporary Absence Program	115	96
	Island View Community Residential Centre	85	80
<b>Youth Secure Custody Services</b>			
	Youth secure custody admissions	288	329
	Remand	229	242
	Custody and Supervision Orders	47	46
<b>Average Daily Count</b>			
	Saint John Regional Correctional Centre	120.0	124.0
	Southeast Regional Correctional Centre	133.0	143.0
	Dalhousie Regional Correctional Centre	73.8	64.5
	Madawaska Regional Correctional Centre	70.0	63.0
	New Brunswick Women's Correctional Centre	34.3	34.0
	New Brunswick Youth Centre	21.9	22.7
		453.0	451.2

*Adult provincial institutions  
Average daily count  
Six year trend*



*NB Youth Centre  
Average daily count  
Six year trend*



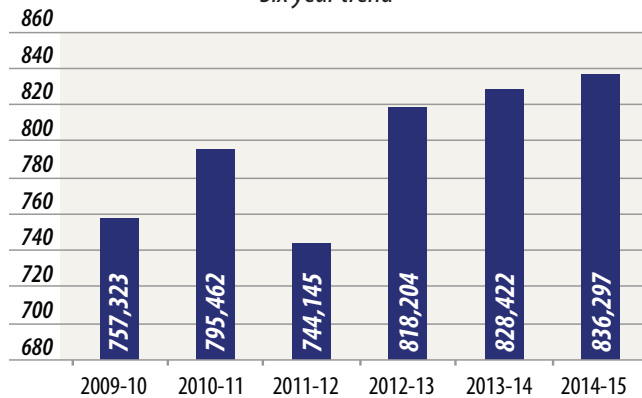
		2013-2014	2014-2015
<b>Public Security and Emergency Services</b>			
Emergency Measures Organization			
	Emergency plans registered with EMO (of 104 municipalities)	94	98
	Planning assistance provided to communities	73	73
	Exercises conducted involving communities, institutions, industry and private agencies.	14	17
	Participants in emergency management training courses	180	194
	Provincial Emergency Operation Centre activated (significant events)	1	11
	Property owners reported damage	826	1,091
	Property owners applied for Disaster Financial Assistance	380	894
Office of the Fire Marshal			
	Fires reported	3,738	3,277
	Non fire related responses	25,677	28,484
	Fires investigated by regional fire marshals	55	104
	Buildings Inspected:		
	By regional fire inspectors	3,550	3,352
	By local assistants	3,776	5,862
	Total of inspections	7,326	9,214
	Building plan reviewed	556	426
	Sprinkler system installations reviewed	119	86
	Participants in provincially funded firefighter training courses	349	315
	Provincial firefighter examinations	1,545	1,870
	Volunteer firefighters	5,000	5,000
	Emergency inspections during spring flood by regional fire inspectors	109	600
NB 911 Bureau			
	Volume of 911 calls	170,731	178,683

		2013-2014	2014-2015
<b>Safety Services</b>			
Coroner Services	Calendar year	2013	2014
	Sudden and unexpected death investigations initiated	1,534	1,531
Safer Communities and Neighbourhoods			
	Investigated public complaints	194	228
	Properties vacated due to illegal activity	66	122
	Complaints with community resolution	109	122
	Investigations based on illegal drug activity	179	177

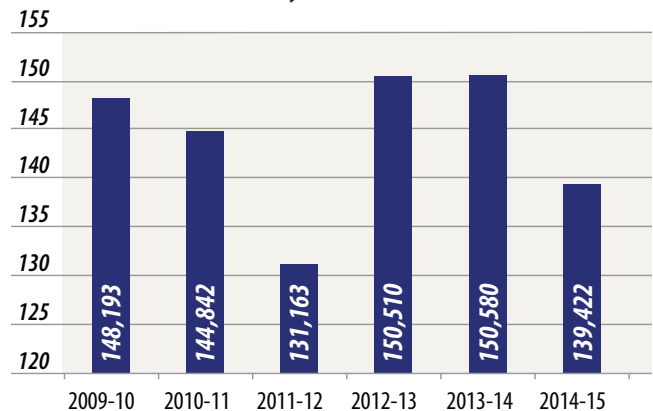
		2013-2014	2014-2015
<b>Safety Services</b>			
<b>Commercial Vehicle Enforcement</b>			
	Speed enforcement on commercial vehicles on provincial highways - charges	273	376
	Speed enforcement on commercial vehicles on provincial highways - warnings	216	134
	Commercial vehicles checked or weighed	627,288	562,913
	Inspections conducted	26,013	27,032
	Charges laid	5,132	5,895
	Warnings given	6,678	5,085
	Permits Issued on behalf of the Department of Transportation and Infrastructure (oversize and over dimensional commercial vehicles)	324	90
	<i>Roadcheck</i> - trucks inspected	314	224
	<i>Operation Air Brake</i> - vehicles inspected	90	82
<b>National Safety Code</b>			
	Carrier contacts	268	155
<b>Inspections and Enforcement</b>			
	Inspections and investigations completed		
	Liquor	6,961	8,010
	Lotteries	2,314	2,632
	Tobacco sales to minors	1,800	1,994
	Film and video	242	172
	Salvage dealers	57	58
	Gaming equipment	1,854	1,103
	Audits on gaming equipment	122	107
	Private Investigators	44	30
	Smoke-free places	5,097	5,118
	Motor vehicle inspections	1,981	1,788
	Tobacco Tax	501	506
	Casino operational inspections	-	274
	Casino operational audits	-	38
<b>Off-road Vehicle Enforcement</b>			
	Off-road vehicles checked	18,340	20,455
	Number of citations	1,774	1,604
	Calls for service	5,527	5,670
	Trail kilometres	76,601	83,918
	Charges laid	878	701
	Warnings given	896	903

		2013-2014	2014-2015
	Checkpoints	3,094	3,171
<b>Safety Services</b>			
<b>Gaming Control</b>			
	Liquor licences	2,308	2,399
	Liquor permits	1,504	1,489
	Charitable gaming licences	1,088	1,134
	Charitable gaming permits	1,198	1,135
	Film and video licences	661	579
	Private Investigator and Security Guard licences	1,860	1,628
	Salvage Dealer licences	112	112
	Manufacturer licences	34	37
	Registration of employees and suppliers in the gaming industry	370	474
	Registration of video lottery site holders	236	225
<b>Motor Vehicle Services</b>			
	Driver licences (initial or renewal)	150,580	139,422
	Vehicle registration	828,422	836,297
	Dealers and inspection stations	2,402	2,350
	Identity cards (non-driving)	10,188	6,391
	Passenger vehicle driving schools	59	26
	Commercial vehicle driving schools	6	6
	Passenger vehicle driver instructor permit	98	118
	Commercial vehicle driver instructor permit	15	21
	Motorcycle driving schools	-	4
	Motorcycle driver instructor permit	-	86
	International Registration Plan (IRP) audits completed	27	22

*Registered vehicles  
(thousands)  
Six year trend*



*Drivers licences (initial or renewal)  
(thousands)  
Six year trend*



		2013-2014	2014-2015
<b>Safety Services</b>			
Firearms			
	Shooting ranges inspected	18	14
	Shooting ranges met the provincial standard	9	10
	Ranges requiring re-inspection	9	4
	Firearm safety training	5,673	5,485
	Authorizations to transport issued	5,087	4,327
	Firearm transfers reviewed	1,742	1,533
Technical Inspection Services			
	Inspections completed	27,348	27,312
	Plans reviewed and/or registered	1,877	2,063
	Installation permits issued	16,788	16,415
	Licences issued or renewed	13,840	13,242
	Operating permits	19,441	19,736
	Exams administered	1,738	2,300

	2013	2014	% change
<b>Crime statistics</b>			
Crime rate	4,843	4,488	-7%
Percentage of crimes solved (clearance rate)	39%	39%	0%
Crime Severity Index	60.3	55.9	-7%
Adult crime rate	1,298	1,212	-7%
Youth crime rate	5,031	4,546	-10%
Violent crime rate	1,243	1,164	-6%
Percentage of violent crimes solved (clearance rate)	63%	62%	-1%
Property crime rate	2,853	2,611	-8%
Percentage of property crimes solved (clearance rate)	23%	22%	-2%
Motor vehicle theft rate	139	133	-5%
Break and enter rate	410	371	-10%
Homicide rate	0.93	1.19	29%
Sexual assault rate	61	57	-8%
Percentage of sexual assault crimes solved (clearance rate)	69%	58%	-17%
Luring a child via a computer rate	4.9	3.2	-35%
Robbery rate	24	19	-18%
Impaired driving rate	249	227	-9%

Note: Rates are calculated on the basis of 100,000 population.

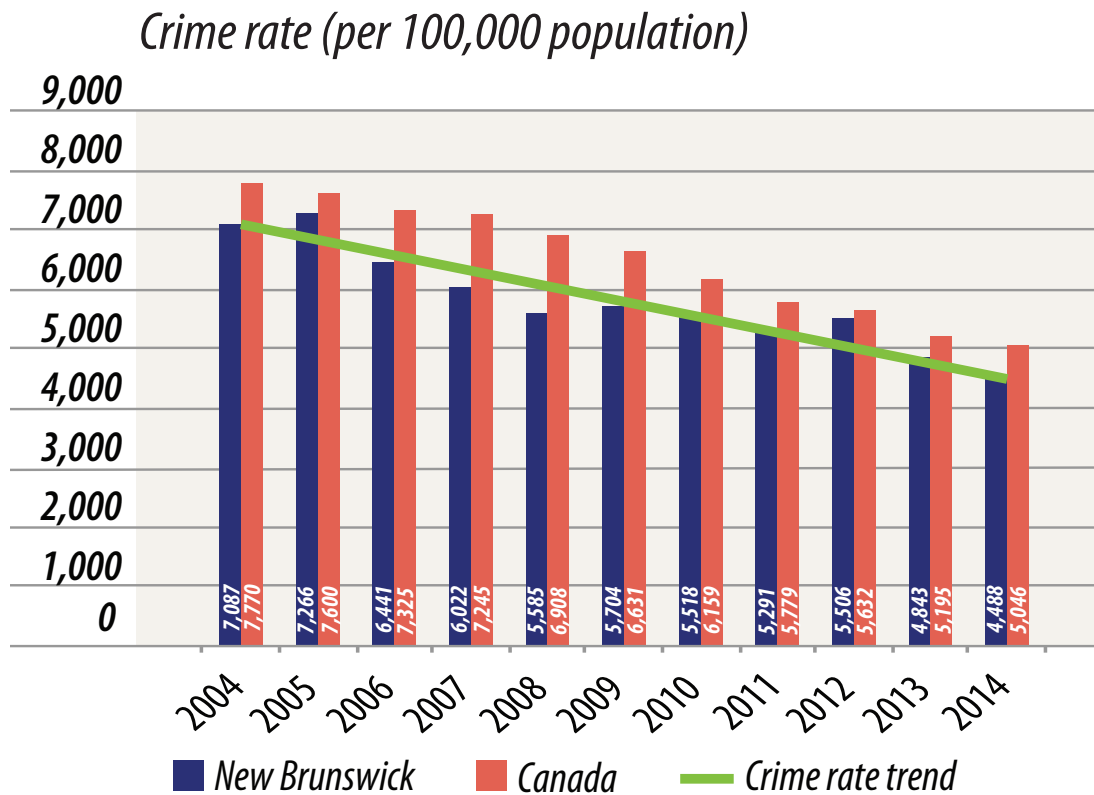
Source: Table 252-0051 - Incident-based crime statistics, by detailed violations, annual. Statistics Canada



## Crime rate

New Brunswick ranking: third-lowest in Canada

**Why it matters:** Crime rates affect the sense of security that people have about their communities. These rates can also influence business investment and residential development.



In 2014, the New Brunswick crime rate was 4,488 per 100,000 population. The trend during the past 10 years continues downward. New Brunswick is third among the provinces for lowest rates of crime.

To be understood fully, crime rates need to be looked at over a period of years. Several factors can influence the crime rate, including whether crime is reported to police, police enforcement practices, changes to legislation and of course actual (real) reductions in crime. This is why the New Brunswick Crime Prevention and Reduction Strategy includes additional indicators as a way to more accurately measure reductions in crime during the long term, including crime severity, self-reported victimization, public perception of crime and underlying crime factors.

