

October 19th, 2017

Chief Ernie Boudreau
Bathurst City Police
Roussell / O'Neil Complex
285 King Avenue
Bathurst, NB, E2A 1P2

RE: 2016 Bathurst City Police Annual Quality Assurance Review Report

Dear Chief Boudreau:

The Policing Standards and Contract Management (PSCM) team would like to express our appreciation for your participation in the 2016 Quality Assurance (QA) program. Chief you have participated in the QA process in the past, however this was your first year as Chief of BCP and we would like to thank you and your team for the timeliness and quality of the reviews submitted. We are encouraged by your continued efforts to improve the BCP QA process.

Pursuant to paragraph 1.1(2) (c) of the New Brunswick *Police Act*, the Minister may establish a system of inspection and review of police forces and historically the Department of Justice and Public Safety (JPS) conducted police force audits. In 2015, PSCM launched a modernized QA program with the goal of customizing the process to meet the needs of each police force by identifying provincial policing priorities in September of every year and introducing a fall risking exercise with each municipal force. The fall risking exercise, conducted in partnership with our branch, identifies specific areas of actual or potential risk that could impact service delivery. All risked-in activities are assigned to selected employees by the Chief of Police in early January with an eight week window to complete the review. All recommendations made by the reviewers are considered by the Chief of Police who subsequently forwards results, recommendations and documentation to PSCM.

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The BCP fall risking held November 24th, 2016 in Bathurst involved a large group of people from a variety of sections within BCP who were all very engaged in the exercise and making it a rich experience. We truly enjoyed our time with BCP and benefitted from it as much as we hope your staff did. The PSCM team encourages BCP invite a similar variety of staff to the 2017 fall risking exercise. The three provincial priorities: Memorandums of Understanding (MOUs), Road Safety and Operational Records Management were discussed during the risking exercise and BCP risked in MOUs and Road Safety. In addition, BCP identified the following force specific risk areas for examination:

- Training – Compliance to Standards
- Equipment
- Crime Reduction & Prevention

The training and equipment risk areas required the creation of new review guides/matrix that your agency completed and which were well done. Further to reviewing the above-mentioned risk areas, BCP completed an additional review of unexecuted warrants and this also resulted in BCP's creation of a third review guide. Your staff should be commended for this work and these are guides that the PSCM team will incorporate into the larger inventory of review guides.

Recommendations resulted from the examination of all risk areas and all recommendations were documented in a well-detailed action plan. Follow-up on the status of the action plan will be tracked by PSCM.

In February 2017, the New Brunswick Association of Chiefs of Police decided to add sexual crimes as an additional risk activity for every New Brunswick police agency. The scope of the review was to review occurrences of sexual crimes reported to police from 2010 to 2014 with a focus on all occurrences with a file disposition of unfounded and a sampling of all remaining occurrences. Deputy Chief Comeau completed a thorough review resulting in a significantly reduced rate of unfounded files. BCP's sexual crime investigations are well investigated and victims of such crimes should have confidence in reporting crime to the police force.

In the spring of 2017, we conducted a complete review of all risk activities submitted by your agency and it is evident that BCP's QA program has been strengthened. Every municipal agency is assigned a weighted average in key areas of performance and I would like to report that BCP's has improved and therefore an on-site visit was not conducted by the PSCM team.

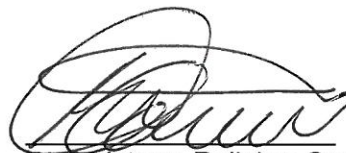
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We would like to thank the entire BCP team that participated in this year's risking exercise and subsequent examination of risk activities. We look forward to working with you at the fall risking of 2017.

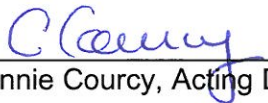
Yours truly,



Jennifer Smith, Policing Consultant



Rick Votour, Policing Consultant



Connie Courcy, Acting Director

c.c.: Todd Pettigrew, Interim City Manager, City of Bathurst
Rick Votour, Policing Consultant, Policing Standards and Contract Management